# Continuing Obligations – Introductory course

An e-learning course covering major topics related to obligations and duties of companies listed on Euronext Oslo Børs markets

A training programme organised by **Academy** 





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### **\*\*** Academy

### **Euronext Oslo Børs and Academy – Euronext Group**

<u>Euronext Oslo Børs</u> offers the only regulated markets for securities trading in Norway today and is world-leading in the energy, shipping and seafood sectors. Euronext Oslo Børs joined the Euronext Group in June 2019.

As part of Euronext, companies listed on Euronext Oslo Børs now meet a larger investor audience, which means increased access to capital, liquidity and interest. More investors are also meeting through our efficient and secure trading platform, where our unique Single Order Book allows around 180 brokers to trade, clear and settle in a uniform way.

<u>Academy</u>, the training centre of Euronext Group, turns **capital markets expertise** into world-class training courses and programmes.

Our programmes reflect the evolution and trends of **financial markets and their eco-systems**.

Key assets of our learning centre are our centrality in capital markets, and our **internal and external faculty**, whose contributors are drawn from practitioners, academics, advisors and financial market specialists.

As a financial market infrastructure, being at the centre of capital markets, we understand not just what is happening now, but also what's changing - so we can design our courses to equip attendees with the necessary skills for the world of today and tomorrow.



### **Course Description and take aways**

#### **Overview**

Listed companies and shareholders often see the process of going public as an end goal rather than a starting point. Instead, their journey starts indeed on their IPO day.

With the aim to support issuers throughout their life as public companies, Academy – Euronext Group in collaboration with Euronext Oslo Børs, have designed a training that covers the major topics related to listed companies obligations and duties.

The programme covers the issuer's main obligations under the Market Abuse Regulation, key disclosure rules and other regulatory requirements that would enhance the company transparency and compliance with the regulatory framework, thus increasing shareholders' trust.

**Take-Aways** The **e-learning course** will provide delegates with a solid understanding of:

- The current EU regulatory framework and the main rules of the Euronext Oslo Børs rule book
- The main duties of disclosure and the concept of Inside Information
- How market supervision processes work and the related sanctions

TargetThis training programme is addressed to all issuers admitted to trading onAudienceEuronext Oslo Børs, Euronext Expand and Euronext Growth Oslo, and<br/>particularly to:

- Legal and compliance departments
- IR departments
- Financial analysts
- **Faculty** Camilla Iversen is a Partner with the Norwegian law firm BAHR. She has extensive experience with equity capital markets transactions, including IPOs, capital raises and block trades, as well as M&A. She has special expertise within stock exchange and securities legislation, including the Market Abuse Regulation and other rules and regulations applicable to issuers on Euronext Oslo Børs' marketplaces. She also has special expertise within Norwegian corporate law as well as corporate governance.



## **\*\*** Academy

### **Course Agenda**

#### 2 hours e-learning course

- 1. Introduction
- 2. Regulatory framework
  - The Market Abuse Regulation
  - Euronext Rule Books
  - Codes of practice
  - Supervision and sanctions

## 3. Inside information and duty of disclosure

- Definition of Inside information
- Duty of disclosure
- Delayed disclosure
- Insider lists

#### 4. Market Abuse

- Prohibition against unlawful disclosure of inside information
- Prohibition against insider trading
- Prohibition against market manipulation

#### 5. Other disclosure obligations

- Specific events and corporate actions
- Financial reporting
- Major shareholding disclosure rules
- Prospectus

#### 6. Primary insiders

- Definition of primary insiders
- Duty to report and disclose transactions
- Closed periods

#### 7. Other topics

- Equal treatment
- Buy-back of shares
- Market communication
- Contact with Oslo Børs and Finanstilsynet



## Academy

### **Terms and conditions**

The registration form is a legally binding agreement between Euronext Corporate Solutions Italy S.r.l. and the applicant (or the company the applicant works for) and is defined by the following conditions:

#### Schedule

E-learning course - Available on demand

#### Registration

The applicant can submit the registration form, duly filled out, to Academy 7 days prior to the course date via:

- EMAIL <u>academy@euronext.com</u>
- WEB <u>Academy website</u>

To register after this date, please contact the following phone number:

• TEL +39 02 72426.086

Participation will be confirmed in writing by the Academy administration.

#### **Registration fee**

The individual registration fee for the course is € 250 + VAT (if applicable).

#### **Payment method**

Fees must be paid:

 Upon receipt of the email from Academy confirming the applicant's registration (sent approximately 7 days prior to the course date)

or

 Upon receipt of the invoice from Euronext Corporate Solutions Italy S.r.l. (Academy is part of the Euronext Corporate Solutions Italy S.r.l. Company)

Payment must be made via BANK TRANSFER to:

Euronext Corporate Solutions Italy S.r.l. P.zza degli Affari, 6 20123 Milano Tax Code **11734560961** 

VAT No. **IT11734560961** 

#### **Intesa San Paolo S.p.A.** P.zza Cordusio, 4

20123 Milano

IBAN - IT22 N030 6901 6261 0000 0125 565 BIC - BCITITMM

A copy of the bank transfer must be emailed to Academy at <u>academy@euronext.com</u>.

An invoice will follow and will be sent to the email addresses given on the booking form.

#### Intellectual property rights

The Client acknowledges and agrees that the contents made available during the training (including, but not limited to, videos, pictures and texts) are property Euronext Corporate Solutions Italy S.r.l. or are supplied by Euronext Corporate Solutions Italy S.r.l. in virtue of certain contractual arrangements with third parties and cannot be reproduced, distributed or used for business purposes without the prior written consent of Euronext Corporate Solutions Italy S.r.l. or the entity having the relevant rights on the same.

#### Liability

Whilst every effort is made by Euronext Corporate Solutions Italy S.r.l. to ensure that the contents of the training (including, but not limited to, videos, pictures and texts) are accurate and up to date, Euronext Corporate Solutions Italy S.r.l. shall not be liable whatsoever for any inaccuracy or misleading information, nor for any consequential damage or expense or any loss of profit or any liability to third parties incurred as a result of reliance on such information, which is provided for educational purpose only. Euronext Corporate Solutions Italy S.r.l. total liability under this agreement shall be limited to the maximum amount represented by the Fees paid to the latter by the Client.



## Academy

#### **Traceability of financial flows**

Euronext Corporate Solutions Italy S.r.l. and the Client assume all obligations regarding the traceability of the financial flows provided by Law 136/2010, as subsequently amended and implemented (the "Traceability Obligations").

In relation to the payments to be made pursuant to the present Contract, the Client, if it is a public contractor pursuant to decree law 163/2006 (Code of public contracts for works, Solutions and supplies), to ensure the enforcement of Law 136/2010 and subsequent amendments, undertakes to communicate to Euronext Corporate Solutions Italy S.r.l., by the form attached to the Contract, the identification bidding code (CIG) and, in case, the unique code of project (CUP).

In particular, in fulfilling the Traceability Obligations, Euronext Corporate Solutions Italy S.r.l. will communicate to the Client:

 the bank accounts details to be used, also nonexclusively, for the payments to be made by the Client pursuant to the present Contract;

(ii) the personal details and the fiscal code of the persons delegated to operate on them, indicating the relevant role and powers, within 7 (seven) days from the creation of the accounts above (or, in case of existing accounts, within 7 (seven) days from their first use in relation to the payments made by the Client).

(iii) Any possible amendment of the information indicated in points (i) and (ii) above, will have to be communicated by the Client within 7 (seven) days from occurrence.

Let it be understood that, save for possible derogations and partial exemptions to Law 136/2010, failure to use instruments suitable to permit the full traceability of the financial flows (for instance, bank or post transfer) and the failure to comply with any other Traceability Obligations, are ground to terminate the present Contract.

Euronext Corporate Solutions Italy S.r.l. Solutions undertakes, in particular, to inform the Client and the Prefecture (territorial office of the Government of the province where the Client has its registered office) if it becomes aware of breaches by its contractual counterparties, if any, in relation to the Traceability Obligations.

#### **Cancellation Policy**

According to article 1373 C.C., to withdraw from this contract applicants must send a written notice via email to <u>academy@euronext.com</u>:

 The fee will be fully refundable up to 7 working days prior to course date.

 A 50% refund will be provided for cancellations made during the 6 days leading to the course,

 Fees are non refundable for cancellations made 1 day prior to the course date.

Substitution of attendee (from the same company) may be made at any time.

Academy accepts requests to replace the course with another Academy course. The rescheduled training must take place within 12 months.

#### Changes to the program

Euronext Corporate Solutions Italy S.r.l. reserves the right to postpone or cancel the course and notify the participant via fax or email at least 1 week before the course date; in this case, the participant is entitled only to a full refund of the course fee. In addition, Euronext Corporate Solutions Italy S.r.l. is entitled to make changes to the programme and seat of the training and/or substitute the expected panellists with others with equal skills and competence.

#### Governing law and jurisdiction

The present agreement shall be governed by Italian law. The parties assign to the Court of Milan the exclusive jurisdiction over any dispute arising out the present agreement, this including – but not limited to – any proceedings regarding the validity, the construction, the performance and/ or the termination of the agreement.





### **Booking form**

Please read the terms and conditions on the previous page. Fill out the form and send email to <u>academy@euronext.com</u>. For further information +39 02 72426086 – <u>academy@euronext.com</u>

#### **Continuing Obligations – Introductory course**

E-learning programme

REGISTRATION FEE	
Individual	$\Box \in 250 + VAT$ (if applicable)

#### PARTICIPANT INFORMATION

Name and Surname						
Jop title						
Company						
Email	Phone					
Job Field				Knowledge level of the subject		
General Management			ESG and Sustainable Business			
<ul> <li>HR, Organisation and Development</li> </ul>	🗆 Legal		□ Finance	□ Intermediate		
<ul> <li>Administration and Control</li> </ul>	□ R&D		Risk Management			
Nature of business						
□ Listed/unlisted company	🗆 Bank		□ Advisory	Energy		
Lawyer	Investment Bank		Private Equity	□ Funds		
Company Address						
Street	N.	Zip code	City	Country		

BILLING INFORMATION The invoice must be addressed to:							
Company name/Participant name and surname							
VAT number			Department				
Billing reference name							
Street	N.	Zip code	City	Country			
Phone			Email				





#### **ELECTRONIC INVOICE (IF APPLICABLE)**

According to the Italian Law no. 205 of 27.12.2017 and to Provision no. 89757 of 30.4.2018 of the Italian TAX Authority and subsequent amendment and/or integrations, the Client duly holder of an Italian VAT code/Tax identification code) provides with:

Certified Email Address (PEC):

Or Recipient Code:

In order to receive the electronic invoice through the Italian Exchange System (SDI) according to the above information

Phone

Email

#### SPLIT PAYMENT (IF APPLICABLE)

According to the art. 17-ter of the Italian D.P.R. no. 633/72 (as subsequently amended and implemented), the Client (duly holder of an Italian VAT code/Tax identification code) declares that:

is subject to the "Split Payment" VAT regime is not subject to the "Split Payment" VAT regime

and undertakes to communicate any change of such regime.

#### PRIVACY

The data collected are necessary for Euronext Corporate Solutions ("**ECS**"), a subsidiary of Euronext N.V., to process your request for registration for the course/event (the "**Programme**") as well as to send you information about the Programme. Detailed information about the manner in which ECS collect and process your personal data and how you can exercise your rights is set out in the Privacy Statement of ECS, accessible at: <u>Privacy Policy | Euronext Corporate Solutions</u>.

I accept the General Terms and Conditions of the service and I declare that I have read and understood the Privacy Statement regarding the processing of personal data. \*

□ YES

In addition to the declaration above, I also inform that:

I give my consent (which I can revoke subsequently in any case) to the receipt of newsletters, marketing and promotional communications, sent by any means by ECS and by the companies of the Euronext Group, to which my data will be communicated, relating to their products and services. \*

□ YES □ NO

\* mandatory field

Signature and company seal

Date:



#### Academy

Comprehensive, quality education is fundamental for the development and growth of the economy. As part of a pan-European market infrastructure at the centre of European capital markets, Academy's main objective and activity is turning capital markets expertise into world-class training courses and programmes and making them relevant to the wider financial community of today and of tomorrow. Key Academy assets are our centrality in capital markets, and our internal and external faculty, made up of practitioners, academics, advisors and financial market specialists. Interactive and innovative learning methods make all Academy programmes an inspiring experience.

#### academy@euronext.com +39 02 72426 086



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